

## Authorizing You Financial Aid

In order for your Financial Aid funds to be used to pay your Tuition and Fees or be used in the book store (Book Voucher) you must "Authorize" East Georgia State College. Federal Aid and Hope Aid are authorized separately.

**Note:** If you elect Not to let EGSC use your Financial Aid for tuition and fees, you will be required to pay out of pocket any tuition and fees owed by the fee payment deadline or your courses will be dropped. Your Financial Aid disbursement will be electronically deposited to your designated financial institution approximately 10 days after courses begin.

Also, a percentage of any excess financial aid funds can be used at the bookstore for the purchase of course materials before the disbursement date, generally just before classes start until the day after schedule adjustment.

1. Login to Banner Web from the MyEGSC portal (<https://myegsc.ega.edu>)
2. The "Authorize" page should appear.

Personal Information Student **Financial Aid**

Search   RETURN TO MENU SITE MAP HELP EXIT

### Authorize

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**Georgia's HOPE Scholarship Program:**  
Program regulations require students to authorize the use of HOPE Scholarship funds towards payment of additional expenses such as housing, meals, parking fees, and mandatory fees. If you are eligible for the HOPE Scholarship, and you wish to use any excess funds to cover other expenses, you must authorize East Georgia College to apply your HOPE award to pay for these charges. **You may rescind this authorization at any time prior to incurring such payment of charges, but you may not cancel it once such payment of charges has been made on your behalf.**

I acknowledge that I am not fully registered until my current term fees and any other amounts currently owed to the East Georgia College are paid in full.

I authorize East Georgia College to apply HOPE Scholarship proceeds to all charges in addition to tuition and fees, that are incurred for educationally related activities, including mandatory fees not covered by HOPE, books, supplies, miscellaneous fees, charges and fines, emergency loans and other expenses.

**Current Status: Options:**  
NONE

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**FEDERAL FUNDS AUTHORIZATION:**  
Program regulations permit students to authorize use of Title IV financial aid funds for non-institutional expenses such as books and supplies, parking fines, or campus debit systems. If you are eligible for Federal financial aid in excess of tuition and fees, and you wish to use this excess to cover other charges (e.g. books, insurance, parking, laptop fees, resident life fines, etc.), you must authorize East Georgia College to pay these charges from your account balance. **You may rescind this authorization at any time prior to incurring such charges, but you may not cancel it once such charges have been paid on your behalf.** This authorization is valid for funds in excess of tuition and fees based on your financial aid eligibility and enrollment status.

I authorize East Georgia College to apply the credit balance derived from Federal funds/aid to charges to my student account for other goods and services.

**Current Status: Options:**  
NONE

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**PRIOR YEAR CHARGES AUTHORIZATION:**  
Federal Title IV financial aid funds are restricted to payment of current period tuition, fees, room and board. Students may authorize use of these funds for prior period expenses. To enable INSERT East Georgia College to use your Title IV financial aids funds in this manner, please indicate your choice below.

I authorize East Georgia College to use Federal Funds/aid for prior year charges.

**Current Status: Options:**  
NONE

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**CREDIT BALANCE AUTHORIZATION:**  
Once Federal Title IV financial aid funds are disbursed to your student account to be applied to tuition, fees, room and board, funds provided may exceed those charges. Students may choose to leave those funds on their student account for future charges. By authorizing this action, a refund for Federal Title IV funds will not be provided, and the credit will be applied toward future charges including those, which may arise from next semester's tuition and fees. **This authorization may be rescinded at any time.**

I authorize East Georgia College to apply any credit balance that may result on my student account from application of Federal aid, loan funds, scholarships, or other payments to be applied to future charges.

**Current Status: Options:**  
NONE

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By clicking Submit, you authorize us to act on transaction instructions and you agree this authorization has the same effect as your written signature.

RELEASE: 8.0  
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If the "Authorize" page does not appear, on the menu, select the "Financial Aid" then select "Student Authorization". On the Authorization page, make sure that each of the Status Options listed on the page are set to "authorize". Scroll down the page and click "Submit" . (If you do not have anything to authorize, review your Financial Award package on the Financial Aid menu in Banner Web).

3. The next page that appears is the "Verify" page. Make sure that "Authorized" is listed under the New Status column for each type of financial aid. If "authorized" is not listed for each type of financial aid, click the "Edit" button to correct; otherwise, click the "Submit" button to continue.
4. The next page that appears is the "Confirmation" page and the word "Confirmation" should be displayed at the top of the page.
5. It can take up to 1 hour for the data to be uploaded to the bookstore.

**Note:** You will only have access to 75% of any excess in Financial Aid after all Tuition and Fees have been taken into account. Please review the "Registration Fee Assessment" page and look for "Estimated Refund Due". Your Book Voucher will be 75% of this value up to 800.00. In the example below, this student's Book Voucher will be 75% of 209.08 or  $209.08 \times .75 = 156.81$  (If loans make up part of your award package the

voucher may not be exactly 75% of the total aid. There are some fees and other percentages withheld from loans amounts for the purpose of the book voucher calculation. Generally, 95% of the authorized loan is available for use in the bookstore calculation. Example: Book Voucher = .75 \* (total non- loan aid + .95(total authorized loans) ).

Registration Fee Assessment Fall 2016

Invoice for:

Student Invoice Statement for Fall 2016

Previous Balance: 0.00

Date	Description	Charge	Payment	Balance
	Access Card Fee - Fall	15.00		15.00
	Athletic Fees - Fall	100.00		100.00
	Mandatory Fees Aug Fall	560.00		560.00
	Institution Fee - Fall	200.00		200.00
	On-Line Tuition - Fall	1,773.92		1,773.92
	EGSC Tech Fee - Fall	50.00		50.00
	<b>Term Charges:</b>	<b>2,698.92</b>		
	<b>Term Credits and Payments:</b>		<b>0.00</b>	
	<b>Term Balance:</b>			<b>2,698.92 2,698.92</b>

**Anticipated Financial Aid, Scholarships and Fellowships**

Description	Charge	Payment	Balance
Federal Pell Grant		2,908.00	-2,908.00
<b>Tot. Pending FA/Scholarships:</b>			<b>-2,908.00 -2,908.00</b>
<b>Estimated Refund Due:</b>			<b>209.08</b>

To access the Registration Fee Assessment page from the “Main Menu”, select the “Student” menu, the “Registration” menu. If you do not see any charges or you do not see any of your Financial Aid applied you may need to contact Student Affairs at ask\_egsc.ega.edu or 478 289-2169

If your Financial Aid does not show up on the Registration Fee Assessment be user to check for any missing requirements/documents under the Financial Aid menu and make sure you have Authorized your Aid. If you have done these things then you will need to contact the Financial Aid office at ask\_egsc@ega.edu or call 1 478-289-2169