

# EGC Online Student Information System (Banner Web)




Banner Web  
Powered by 

Access via myEGSC portal <https://myEGSC.ega.edu>


## Student Information Access

- Check Registration Status
- Check Holds
- Register for Classes
- Print Schedule
- Check/Pay Fees
- Online Transcript Request
- Unofficial Online Transcript
- Check Financial Aid Award/Status

## Student ID and PIN

- Student ID is a unique number beginning with 930XXXXXX
- Student ID and PIN will be emailed to you after you have been accepted for admissions.
  - If you forget or lose your Pin, login to the myEGSC portal and click the Get Banner Web Pin? icon 
  - Call Information Technology for problems 289 – 2004
  - Don't give your PIN to others. You are responsible for any changes to your records.

## How to Login

- Login to the myEGSC portal at <https://myegsc.ega.edu> and click the BannerWeb icon .
- Note: The first time you login you will be asked to verify your pin and setup a security question.

## First Time Logon : Security Question

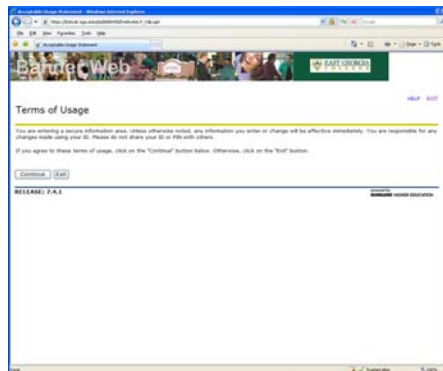
- The first time you login you will be prompted for a Security Question. Enter a Question that you will know the answer to. I.e. What's my dogs name?
- Enter the Answer I.e. chuckles
- Click the Submit button
- This will allow you to change your PIN incase you forget it.



The screenshot shows a web browser window displaying the Banner Web login page. The page title is "Login Verification Security Question and Answer". Below the title, there is a small icon and a note: "If you ever forget your PIN, you can reset it yourself, without calling for assistance." This is followed by a paragraph: "Enter your personal Security Question, along with the answer. This will enable you to reset your PIN and gain access to your information. To help you to remember your answer, keep it short, brief, specific, and do not use special characters. Your answer is limited to 30 characters." There are two input fields: "Enter Question:" and "Answer:". Below the "Answer:" field is a "Submit" button. At the bottom of the page, there is a "RELEASE: F.A.S." link and a "Banner Web" logo.

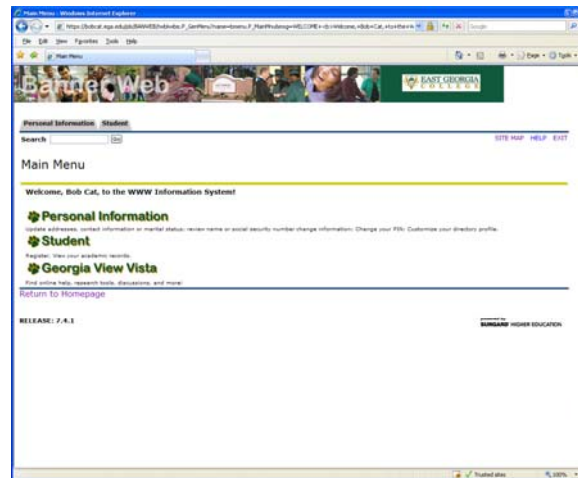
## First Time Logon : Security Question

- The Acceptable Usage Statement will then be displayed. You must agree to the terms to use Banner Web. If you agree click the Continue button.



The screenshot shows a web browser window displaying the Banner Web Terms of Usage page. The page title is "Terms of Usage". Below the title, there is a small icon and a note: "You are entering a secure information area. Unless otherwise noted, any information you enter or change will be effective immediately. You are responsible for any changes made using your ID. Please do not share your ID or PIN with others." There is a paragraph of text: "If you agree to these terms of usage, click on the 'Continue' button below. Otherwise, click on the 'No' button." There are two buttons: "Continue" and "No". At the bottom of the page, there is a "RELEASE: F.A.S." link and a "Banner Web" logo.

## Main Menu



## Student & Financial Aid

- **Registration**  
Check your registration status; Add or drop classes; Select variable credits, grading modes, or levels; Display your class schedule.
- **Student Records**  
View your holds; Display your grades and transcripts; Review charges and payments.
- **Financial Aid**  
Apply for Financial Aid; Review the status of your financial aid applications; Check status of document requirements; Review loans; Make Authorizations.

## Personal Information

- **Change PIN**
- **Change Security Question**
- **View Address(es) and Phone(s)**
- **View E-mail Address(es)**
- **Directory Profile**
- **View Emergency Contacts**
- **View Marital Status**
- **Name Change Information**
- **Social Security Number Change Information**
- **Answer a Survey**

## Financial Aid Authorization

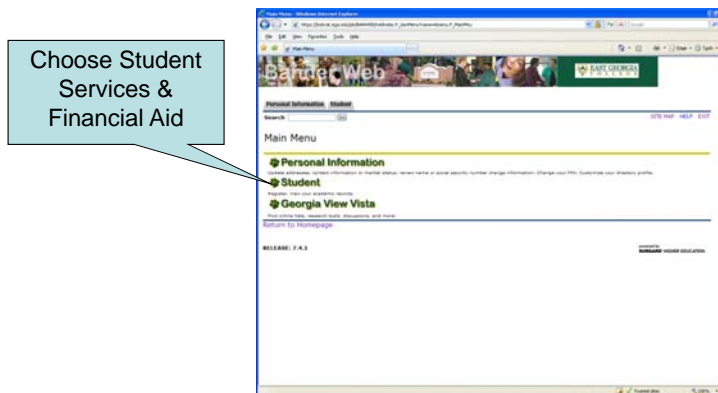
When you login the first time after you are awarded financial aid for an aid year, you will be prompted to "Authorize" your Aid.

Afterwards, if you wish to change your selections, please go to the Student & Financial Aid Menu, then the Financial Aid Menu and choose Student Authorization

Note: Screen shot from previous Banner Web Version.

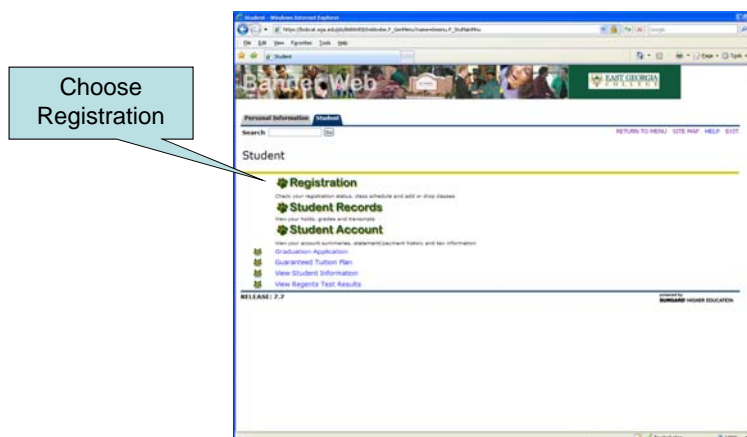
# Registration

- Main Menu – Student



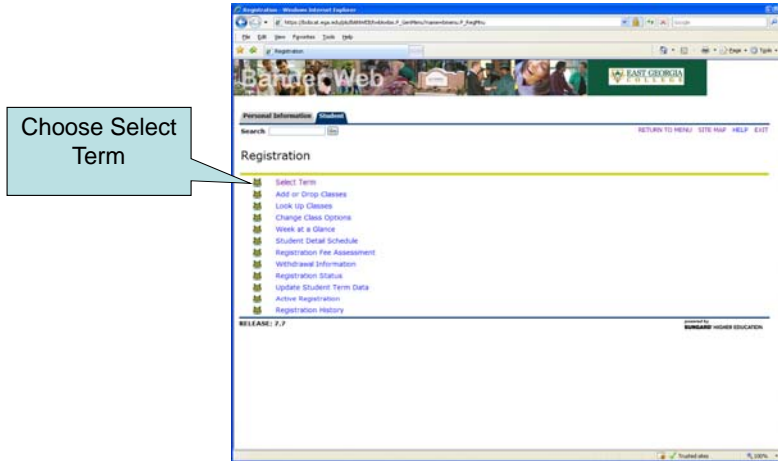
Registration (cont)

- Student



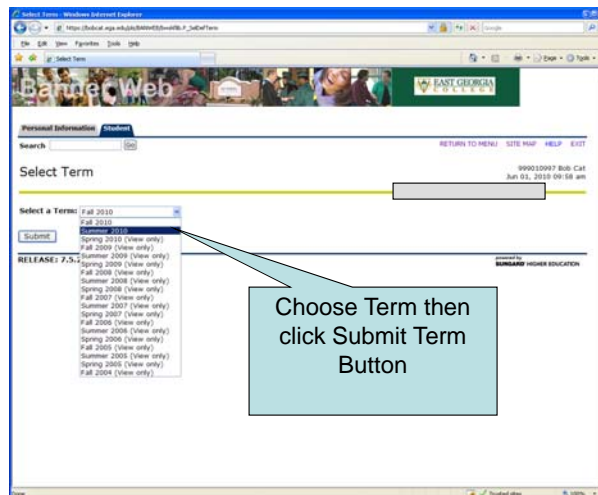
Registration (cont)

- Registration Menu



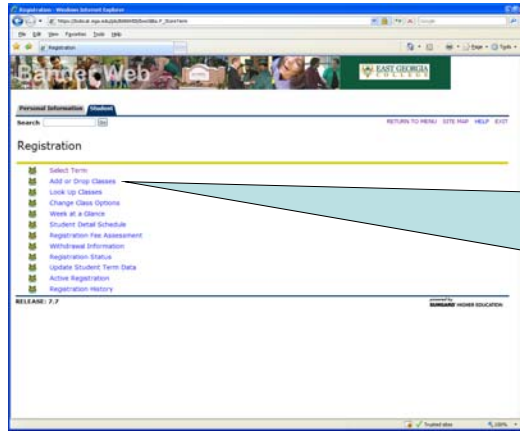
Registration (cont)

- Select Term



Registration (cont)

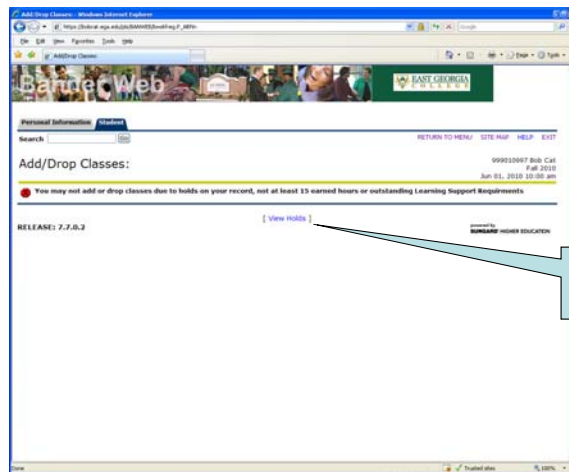
- Registration



Choose Add/Drop Classes  
  
(Note: You can not drop your last class. To withdraw you must contact the Registrar's Office)

Registration (cont)

- Holds! – If you have a hold which prevents Registration or if you have less than 15 earned hours you will get the following screen.



Click Here to View Holds



Registration (cont)

- Holds! – If you have a hold which prevents Registration or if you have less than 15 earned hours you will get the following screen.

The screenshot shows the Banner Web interface for 'View Holds'. It includes a search bar, a 'View Holds' section with a warning message, and a table of 'Administrative Holds'. A callout box points to the table with the text: 'Holds will be displayed here. If no holds are displayed then you don't have at least 15 earned hours. You must see your Advisor to Register'.

Hold Type	From Date	To Date	Amount	Reason	Originator	Processes Affected
Missing Final HS Transcript	Jun 01, 2010	Dec 31, 2009				
Immunization	Jun 01, 2010	Dec 31, 2009		needs transcript		

RELEASE: 7.6.0.1 [ Financial Aid Holds ]

Note: Screen shot from previous Banner Web Version.

Registration (cont)

- Entering Registration

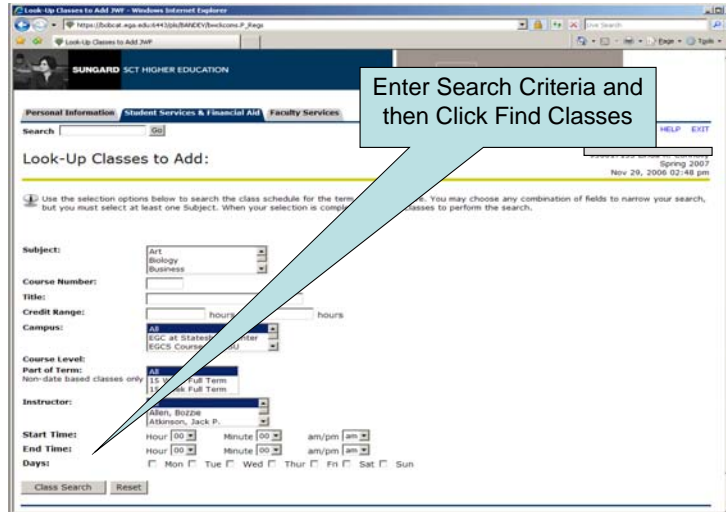
The screenshot shows the Banner Web 'Add/Drop Classes' page. It includes a 'Current Schedule' table, a 'Total Credit Hours' section, and an 'Add Classes Worksheet' with a 'CRNs' input field. Two callout boxes provide instructions: 'Enter up to 10 CRNS' pointing to the input field, and 'Click Here to Search for Course' pointing to the 'Class Search' button. A third callout box points to the 'Submit Changes' button with the text 'Click Here to Save'.

Status	Action	CRN	Subj	Crs#	Sec	Level	Cred	Grade	Mode	Yr
**Registered**	on Nov 09, 2006 [None]	20002	ART	1109	S	undergraduate-Semester	3.000			

Total Credit Hours: 3.000  
Billing Hours: 3.000  
Maximum Hours: 17.000  
Date: Nov 29, 2006 02:45 pm

Registration (cont)

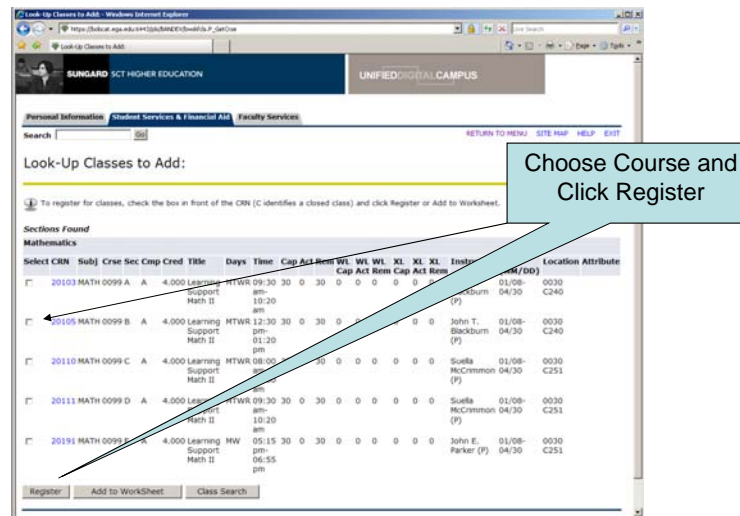
- Class Search



Note: Screen shot from previous Banner Web Version.

Registration (cont)

## Class Search Results



Note: Screen shot from previous Banner Web Version.

Registration (cont)

## Viewing Registration Results

**Check Status!**

Status	Action	CRN	Subj	Crse Sec Level	Cred	Grade Mode	Title
**Registered** on Nov 09, 2006	None	20002	ART	1100 S	Undergraduate-Semester	3.000 Normal	Introduction to Art
**Web Registered** on Nov 29, 2006	None	20105	MATH	0099 B	Undergraduate-Semester	4.000 Learning Support - Math	Learning Support Math II

**Enter Other CRNS or Class Search**

Registration (cont)

## Viewing Registration Results

**Check For Registration Errors. CRNS listed here did not get registered**

Status	CRN	Subj	Crse Sec Level	Cred	Grade Mode	Title
TIME CONFLICT WITH 20105 20016 ENGL 1101 U			Undergraduate-Semester	3.000	Normal	Composition I



Registration (cont)

## Other Registration Options

The screenshot shows the 'Registration' section of the SUNGARD SCT Higher Education website. Several callout boxes provide instructions for specific links:

- To designate a course to satisfy a CPC deficiency Click Here**: Points to the 'Student Detail Schedule' link.
- To Print Copy of Schedule Click Here**: Points to the 'Week at a Glance' link.
- Note: Check out the Student Schedule by Day & Time**: Points to the 'Student Detail Schedule' link.
- To Check How Much You Owe Click Here**: Points to the 'Registration Fee Assessment' link.

Note: Screen shot from previous Banner Web Version.

## Student Schedule by Day and Time

The screenshot displays the 'Student Schedule by Day and Time' page. It shows a weekly schedule for the week of Nov 27, 2006. The schedule is organized by day and time slots.

Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
5pm	GEOL 1121-B 80294 Class 2:15 pm- 7:20 pm		GEOL 1121-B 80294 Class 2:15 pm- 7:20 pm				
6pm	0030 C233		0030 C233				
7pm							

Below the schedule, it lists 'Courses without assigned meeting times: ENGL 2112-W - 80081 TBA'. At the bottom, there are navigation links: [ Select Term | Add/Drop Classes | Change Class Options | View Fee Assessment | Look-up Classes to Add | Detail Schedule ] and a release version: RELEASE: 7.1.0.1.

Note: Screen shot from previous Banner Web Version.

# Student Detail Schedule

**Student Detail Schedule:**

Total Credit Hours: 7.000

**World Literature II - ENGL 2112 W**  
 Associated Term: Fall 2006  
 CRN: 80081  
 Status: \*\*Registered\*\* on Apr 03, 2006  
 Assigned Instructor: Dana A. Nevil  
 Grade Mode: Normal  
 Credits: 3.000  
 Level: Undergraduate-Semester  
 Campus: Online Courses

Type	Time	Days	Where	Date Range	Schedule Type	Instructors
Class	TBA	TBA		Aug 14, 2006 - Dec 01, 2006	Directed Study	Dana A. Nevil (P)

**Physical Geology - GEOL 1121 B**  
 Associated Term: Fall 2006  
 CRN: 80294  
 Status: \*\*Registered\*\* on Apr 03, 2006  
 Assigned Instructor: Glenn B. Stracher  
 Grade Mode: Normal  
 Credits: 4.000  
 Level: Undergraduate-Semester  
 Campus: Swainsboro Campus

Type	Time	Days	Where	Date Range	Schedule Type	Instructors
Class	5:15 pm - 7:20 pm	HW	ACADEMIC BUILDING C233	Aug 14, 2006 - Dec 01, 2006	Lecture /Supervised Lab	Glenn B. Stracher (P)

*Note: Screen shot from previous Banner Web Version.*

# Online Fee Payment

- You may pay fees online using Credit Card (MasterCard or Visa) or Checking/Savings Account

If Registration is "Open" use the Registration Menu and select Registration Fee Assessment

Otherwise, use the Student Records Menu and select any of the "Account" menu items

# Registration Online Fee Payment

Registration Fee Assessment - Windows Internet Explorer

UNIFIED DIGITAL CAMPUS

Registration Fee Assessment

Personal Information Student Services & Financial Aid Faculty Services

Search [ ] [GO] RETURN TO MENU SITE MAP HELP EXIT

Registration Fee Assessment Spring 2007

Invoice for: [ ]

Student Invoice Statement for Spring 2007

Previous Balance: [ ]

Date	Description	Charge	Payment	Balance
	In-State Tuition Swainsboro Spring	201.00		0.00
	Parking Fees-Spring	3.00		0.00
	Compass Testing Fees	5.00		5.00
	Tech Fee Swainsboro Spring	40.00		0.00
09-NOV-2006	Cash Payment		445.00	-201.00
	<b>Term Charges:</b>	249.00		
	<b>Term Credits and Payments:</b>		445.00	
	<b>Term Balance:</b>			-196.00
	<b>Estimated Refund Due:</b>			196.00

RELEASE: 5.0.2 [ Credit Card Payment | Pay by Check or Savings ]

Any Authorized Aid will be shown here.

Review Charges then Click a Payment Method Link

Note: Screen shot from previous Banner Web Version.

## Registration Online Fee Payment (Cont.)

### Credit Card Payments

### Checking/Savings Payments

Click PayPath

Select Term

Login with Banner Web Information  
(Note: There is a fee for this service)

Enter Information and Submit  
(Print Confirmation for your records)





# Help!!

- [https://myegsc.ega.edu/web/computer\\_services/bannerweb](https://myegsc.ega.edu/web/computer_services/bannerweb)